

# Minden Hills Cultural Centre Foundation

## Annual General Meeting

**Date** June 30, 2021, 10:30 – 11:30 via Video Conference call

**Director Attendees** Patricia Walshe, (PW) Neil Briggs, (NB)  
Jim Mitchell, (JM) Susan Murray, (SM)  
Sue Tiffin, (ST) David Rea, (DR)  
Laurie Carmount (Curator, Minden Hills Cultural Centre) also attended

**Director Absentees** none

A quorum of Directors was in attendance

## ORDERS OF BUSINESS

### 1) Approval of minutes of last meeting:

- a) All Directors acknowledged they had received the minutes of the previous meeting. SM proposed the minutes be accepted as circulated. PW seconded. The motion was passed unanimously.

### 2) New Business

- a) Introduction of New Directors:
  - i) Neil Briggs and David Rea provided a brief introduction of their business careers and experience in Minden Hills
- b) Appointment of Officers
  - i) SM proposed Neil Briggs as Chairman of the Board. Neil accepted this proposal. The motion was seconded by DR. The motion passed unanimously.
  - ii) NB proposed Susan Murray as Vice Chair. Susan accepted this proposal. The motion was seconded by PW. The motion passed unanimously.
  - iii) PW proposed Neil Briggs as Treasurer. Neil accepted this proposal. The motion was seconded by SM. The motion passed unanimously.
  - iv) SM proposed David Rea as Secretary. David accepted this proposal. The motion was seconded by NB. The motion passed unanimously.
- c) Board Mission and Fundraising : strategy for 2021
  - i) A brief discussion took place and action was postponed until the next meeting
- d) Cultural Centre Update : Laurie Carmount
  - i) Laurie provided a brief verbal update on the MHCC programing plans and indicated it was mostly set through the remainder of 2021 and the majority of 2022. She agreed to provide a more detailed written update to the board after the meeting

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- e) Meeting Schedule for 2021
  - i) Neil committed to circulate a proposed set of dates for the coming 12 months with the next meeting in September or late August.
- f) Additional business
  - i) the existing board members each welcomed the new board members to their roles and acknowledged Laurie's tremendous support of the Foundations efforts
  - ii) SM proposed issuing a press release on announcing the new Directors and roles of the new Directors.
  - iii) there was no additional business
- 3) Future Action Steps**
  - a) NB committed to circulate the proposed meeting schedule for the committee.
  - b) The Board Mission and Fundraising plans will be discussed at the next meeting
  - c) NB and PW to liaise and facilitate transfer of treasure responsibilities at earliest convenience.
  - d) SM to organise a Press release

### **CLOSING**

- NB proposed adjournment of the meeting, SM seconded and this passed unanimously